



Hire Agreement

The hirer [Click here to enter text.](#)

agrees to:

1. Pay the 30% deposit on receipt of the invoice at the time of booking.
2. Pay the \$250.00 or \$1,000.00 bond (please tick appropriate box) and the \$50.00 key deposit on receipt of the invoice in order to confirm the booking.
3. Make arrangements to collect the keys and retain full responsibility for the keys during the full period of hire.
4. Remove any food/decorations brought into the hall.
5. Wash their own dishes.
6. Remove their own rubbish including bottles and cans.
7. Leave the facility in the same condition as they found it.
8. Note any breakages or damage.
9. Ensure that all lights are turned off and the kitchen and all external doors are firmly locked when they are leaving the building
10. Return the keys to Perrys Auto next door or through the mailbox slot on the front wall of the hall.

I have read & understand the bookings policies and procedures

Signed (hirer): _____ Date: _____

Hall Coordinator: _____ Date: _____